



**Minimum Teens/Adult Memorial Gift - \$25.00**  
**Minimum Children's Memorial Gift - \$15.00**  
**Memorial Book Fund - \$10.00**

**Osterhout  
Free Library**

**Osterhout Free Library Memorial Gift Information**

(Please Print Clearly)

Today's Date: \_\_\_\_\_

Name of Donor: \_\_\_\_\_  
 (Exact name, as it should be entered in gift)

Name of representative, if donor is an organization: \_\_\_\_\_

Address of Donor: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

In Memory OR Honor of: \_\_\_\_\_  
 (Circle one)

Suggested Appropriate Subject (Or Title and Author) For Memorial/Honorarium:  
 \_\_\_\_\_

Notify (usually the family of the person whom you are memorializing/honoring):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Donation amount: \$ \_\_\_\_\_ [ ] Check [ ] Cash [ ] MasterCard/VISA/AMEX/Discover

**Please return this form along with payment to:**

- Checks payable to Osterhout Free Library
- All Major credit cards accepted at Library or via phone
- Questions? Call 570.823.0156 x 214

**Osterhout Free Library**  
**Attn: Memorials**  
**71 S. Franklin Street**  
**Wilkes-Barre, PA 18701**

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**FOR STAFF USE ONLY:**

Date paid: \_\_\_\_\_

Amount paid: \_\_\_\_\_ [ ] Check [ ] Cash [ ] Credit Card

Title Chosen: \_\_\_\_\_

Author: \_\_\_\_\_

Updated 6/2021

Card Sent: \_\_\_\_\_ Plate: Yes/No